

**CITY OF MANAWA
COMMON COUNCIL MEETING
JULY 20, 2020 6:00 PM**

Proceedings of the Manawa Common Council meeting held Monday, July 20, 2020. Called to order at 6:00 PM by Mayor Smith pursuant to open meeting regulations, Pledge of Allegiance and roll call. Aldermen present on roll call: Mike Frazier, Brandon Buelow, Mary Eck, Alice Brown, Jim Roenz, Seth Miller and Mayor John Smith. City Employees: Mark Hass, Jim Gorman, Rob Rosenau and Angie Jacobsen. Others: Dennis Steigenberger

Moved Frazier/Buelow to approve agenda of July 20, 2020. Carried.

Moved Roenz/Eck to approve of the common council meeting minutes of June 15, 2020. Carried.

Moved Eck/Buelow to approve of the Bills of Allowance \$99,840.45. Carried.

Finance: Make up air units: Moved Eck/Frazier to approve to replace make up air units for both the sewer plant and fire department. Carried.

Holiday Pay: Moved Eck/Frazier to pay holiday pay on the actual holiday to departments that typically work on the weekends. Carried.

Personnel Manual: Moved Eck/Buelow to accept the updated personnel manual. Carried.

Timeclock: Moved Eck/Buelow to approve TimeClock Plus to be used by the police department for timeclock and scheduling and to allow other departments to decide on their own if they want to use the program. Discussion: John Smith discussed his concerns regarding the use of TimeClock Plus. He disagrees with each department deciding if they want to use and feels all city departments including the library should use the program. He would like to see employees punch in for the day, out/in for lunch and out for the day and then down the road adjust to record work per each department. He would like to see it reconsidered. Mary Eck stated that the discussion of the timeclock started due to issues with a previous employee and the police departments concerns of scheduling and time management. Other departments were not approached to discuss the issue of a timeclock. Not sure if we should force it on other departments if there are no ongoing issues. She knows of other places that use several different systems for keeping track of time. She wants to make sure it works for everyone. John Smith stated he gets questions of when people come in or leave. Mary Eck stated we need to trust that the supervisors are doing their job and keeping track. Alice Brown agrees that employees should punch in/ out. End of discussion. Mayor called for a vote. All Aye. Carried.

Improvements: Ridgeway Heights and High Street: Dennis Steigenberger from Cedar Corp. explained to the Council the bids received at the bid opening on July 16, 2020. The bid included street reconstruction of Ridgeway Heights, High Street and around corner of Meadow Lane and misc. items that needed maintenance such as curb/gutter, driveway on 2nd St., 2nd and Grove inlet and sidewalks. There is also an alternate bid to do milling and overlaying with new asphalt of the beginning of Ridgeway starting at Union Street. This could be done to match the condition of the new part of Ridgeway Heights. There will be a 75 day completion from when the documents are signed. Discussed a possible start date in the end of August and end date in mid-October 2020. Moved Buelow/Frazier to accept the low bid from Highway Landscapers, Inc. for the Ridgeway Heights and High Street project of \$261,179.25 and the alternate bid for Ridgeway Heights of \$10,416.75. Roll Call. All Aye. Carried.

Resurface Tennis/Basketball court: Moved Buelow/Brown to allow group to resurface tennis/basketball court at Lindsay Park. Carried.

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School Fee for Lindsay Park: Moved Buelow/Brown to waive the fee for the school district use of Lindsay Park in 2020 one time. Carried.

Protection: Fire Board: Mary Eck stated that the Fire Board met with the attorney regarding the rental agreement with the city for the building use. They are still working on it.

Outdoor Seating Ordinance: Mike Frazier stated that the ordinance is still being worked on. They will be having another meeting to look at it again.

Burning Ordinance: Frazier stated that the burning ordinance will be looked at and finalized at the next Protection and Welfare meeting.

Mayor: Mayor Smith recognized Nick Weed's one year anniversary with the city in July 2020. The Mayor wanted to thank the committees for working on projects and improvements of the city. Thank you for their time and moving the right direction.

DPW: Mark stated that they had some issues with a pump failure at the liftstation by Kobussen. They found the problem and fixed the pump. They also checked the other pump and fixed a problem that may have caused issues. Mayor Smith thanked Mark and the crew for checking both pumps.

Police: Chief Gorman mentioned that he doesn't have anything except for what is in his report. He also informed the council of a donation received from the Sturm Family Foundation that will be used towards the purchase of the Spillman program for the department.

Fire: Chief Rosenau said that calls have slowed down. Firefest for 2020 will be cancelled.

Library: Brown stated that library board member Mona Golla-Kolosso resigned from the board. The library is partially open. People need to knock in order to be let in to the library.

Clerk: Financial Report: General Fund balance: \$40,491.12; Government Pool – \$26,240.51; Moved Eck/Frazier to approve operator's licenses for Faye Buch, Karen Lamkins, Kody Fenske, Connor Weir. Carried.

New Business: There is a sale on iPads through Cellcom for 7/24/20 – 7/30/20. An Improvements & Services meeting will need to be set up to discuss iPads. John Smith stated that a meeting needs to be set up to discuss the land erosion of Thiel's land. Moved Brown to adjourn at 7:20 pm. Carried.

Angie Jacobsen, Deputy Clerk