

**CITY OF MANAWA  
COMMON COUNCIL MEETING  
SEPTEMBER 21, 2020 6:00 PM**

Proceedings of the Manawa Common Council meeting held Monday, September 21, 2020. Called to order at 6:00 PM by Mayor Smith pursuant to open meeting regulations, Pledge of Allegiance and roll call. Alderpeople present on roll call: Alice Brown, Mike Frazier, Brandon Buelow, Mary Eck, Jim Roenz, Seth Miller and Mayor John Smith. City Employees: Josh Smith, Katie Boerst, Rob Rosenau and Logan Hass. Audience: Kerri Jepson, Mark Craig, Hans Thompson, John and Mary Mann.

Moved Frazier/Buelow to approve agenda of September 21, 2020. Carried.

Moved Roenz/Frazier to approve of the common council meeting minutes of August 17, 2020. Carried.

Moved Eck/Buelow to approve of the Bills of Allowance \$349,259.87. Carried.

**Audience:** John and Mary Mann – flags. Mary said that the city currently flies flags periodic throughout the summer. We would like to see the flags flown from Memorial Day to Labor Day. Flags look nice when they are up. People in the community think they look really nice when up. Last summer when I was in found out that 108 flags was used and the cost is \$19.50 each. We would like to donate and replace the flags. Mayor Smith commented that the city does look really nice when flags are up. John Mann mentioned that it would be less man hours by leaving them up. Mayor Smith commented that it would go onto the next council meeting. Mary asked about where they can go with garbage that they pick up on the side of the road. Mayor Smith said that just drop it off at city hall. Kerri Jepson – donation of park benches from Sturm Foods. Kerri said that she was here on behalf of Sturm Foods. They would like to donate park benches for Lindsay Park. We usually donate goodie bags but won't be doing that this year so they decided to do a donation instead. We have a budget of \$1,000 to donate. We contacted the school about completing the project just waiting on approval. Mayor Smith commented that it will go onto the agenda for approval next council meeting.

**Finance: Cameras:** Moved Eck/Frazier to allow Chief of Police to move forward with cameras at Lindsay Park. Discussion Eck asked if Jim received quote on cameras. Officer Boerst said that the only number he has was what he provided last meeting. Carried. **Election machine:** Moved Eck/Buelow to purchase election ice machine for \$7,550. Carried. **Alcohol license:** Moved Eck/Frazier that in order for Gray Wolf Holdings to obtain alcohol license for the period of July 1, 2020 through June 30, 2021 conditional that they need to have state approved plans for construction, anticipated start and end date, obtain building permits from the city and payment of all the fees for the premise at 400 S Bridge St. Discussion: Mayor Smith said we spent countless hours on this matter. We have allowed this going on way too long. There hasn't been a building there for a long time. I understand that Mark Craig is the new contact for Lance Gray. We need to stand behind our ordinance. What happens when they are halfway through the project and it is renewal time for the license. Eck commented in reality we want something built. Mayor Smith mentioned that I fear that project will be stalled and we will be in the predicament about are we going to extend it or say no. Buelow abstained from vote. 5 yes's. Carried. **Budget:** Moved Eck/Frazier to have budget public hearing for November 9 at 6:00 pm. Carried.

**Improvements:** High street and Ridgeway Heights update: Josh said that there are some change orders and curb and gutter is all done on High Street. Well house addition: Moved Buelow/Eck to allow DPW to build well house addition not to exceed \$2,500. Carried. City pit land: Moved

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Buelow/Eck to move forward with the sale of property pending meeting with Attorney Forsythe and pending financial obligations when closing date can be. Carried. Chromebooks/Tablet: Moved Buelow/Eck to get chrome books for council/mayor and tablet with data for public works department. Carried.

**Protection:** Municipal court: Brown said that they met on Thursday fines are down and people are behaving we might owe money to municipal court this year. Halloween: Moved Frazier/Buelow to have Halloween trick and treat hours for 4:30 to 7:00 pm on Saturday October 31. Carried. Fire: Eck said that they met last week currently looking into truck replacement, battery rotation and adjustments on special events rate. Update on burning and outdoor seating ordinances: Frazier said that we are waiting approval from Attorney Forsythe.

**Recycle:** Brown said that they met last week assessment is going up and the new guy is doing very well.

**Mayor:** Mayor Smith thanked the committees for the work that they have done. This past weekend was a cool weekend to be in Manawa with car show, high school rodeo and art tour going on. Veterans park and revitalization committees worked well together. Some events have canceled so it is nice to see things back up and running.

**DPW:** Assistant DPW Josh was present. Josh mentioned about installing splash pad equipment at the Veterans Park, they have been checking garbage and unlocking doors and the wells are running a lot more with more water being used at the splash pad. Josh asked how long will the splash pad run for. Mayor Smith commented that typically it will run from Memorial Day to Labor Day but this year was an exception with it being installed later in the year. Josh said that October 5<sup>th</sup> will be the last brush pickup day and exercising valves turned out great. We had a unexpected water leak on Walnut Street where we had to call in someone from Faulk's and a vac truck to help assist us. There was one injury reported Wayne hurt his knee. Mayor Smith commented that I will do investigation on the incident. I have many years of experience with OSHA regulations. We will look into safety and managers training. Josh mentioned that water sampling is going ok. Repaired catch basins by Remington's Nick and I have experience with it so it was a piece of cake to fix. Wayne and Mark have been working with the fiber optics hook up. Mayor Smith commented that the job you guys have done is great our new city crew has been doing a great job.

**Police:** Officer Katie Boerst was present. Katie said that they are pushing to implement on sex offender ordinance and getting closer and closer for Spillman setup. New Tasers are a great purchase and currently working on SRO position with the school. Frazier asked are they serious. Katie said hopefully. Officer Shannon did awesome work on getting a donation for the cameras. We have had great success with solving cases with the cameras. Shannon has been doing great with the traffic grant stops and Shannon helped freed a kid in a lockout. Mayor Smith commented that the job you do is great and Shannon is doing great on the traffic grant.

**Fire:** Chief Rosenau said that they brought on new firemen, purchased stop slow signs, finally received FEMA money, working on training, 83 calls as of now with 24 in the city and no extra activities for Homecoming. Mayor Smith said that he is glad to see new members and thank you for everything that you do. Roenz mentioned that he is amazed in how much training is needed for firemen.

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**Library:** Brown said that library has agreed to set up special times, they hired a new employee Len Below as maintenance, have new computer program and looking for new library board member because they need a replacement for Mona.

**Clerk:** Financial Report: General Fund balance: \$114,312.53 Government Pool: \$241,251.28.

Operator's licenses: Moved Eck/Frazier to approve operator's licenses for Amber Smith and Deb Sarna. Carried. Street Closure: Moved Frazier/Buelow to close 2<sup>nd</sup> Street to Mill Street/ Mill Street to Inn Street by the Manawa Chamber of Commerce for Fall Fest on Saturday October 3, 2020 from 6:30 am to 3 pm. Discussion: Eck mentioned that next time we won't need council approval because we told chamber that they can always close down the road for Fall Fest. Carried. Clerk Hass mentioned that water tower was inspected after two years from the paint job, have sent out 90 absentee ballots so far and will be receiving \$3,800 less for shared revenue in 2021.

**New Business:** Eck mentioned that she will reach out to library about setting up a meeting.

Prelim budget meeting set for October 19<sup>th</sup> at 5pm.

Moved Brown/Frazier to adjourn at 7:23 pm. Carried.

Logan Hass, City Clerk