

**CITY OF MANAWA
COMMON COUNCIL MEETING
SEPTEMBER 19, 2022 6:00 pm**

Proceedings of the Manawa Common Council meeting held Monday, September 19, 2022.

Called to order at 6:00 PM by Mayor Frazier pursuant to open meeting regulations, Pledge of Allegiance and roll call. Alderpersons present on roll call: Ann Bonikowske, Seth Miller, Aaron Timm, Jim Roenz, Alice Brown, Mary Eck and Mayor Mike Frazier. City Employees: Josh Smith, Jason Severson and Angie Jacobsen. Audience: Holly Neumann.

Moved Bonikowske/Eck to approve the agenda of September 19, 2022. Carried.

Moved Eck/Timm to approve the council meeting minutes of August 15, 2022. Carried.

Moved Eck/Roenz to approve of the Bills of Allowance \$330,224.73. Carried.

Finance and Personnel: Summer Rec Giveaway: Moved Eck/Bonikowske to allow the old summer rec equipment to be given away for free to the community. Carried. Tarp System:

Moved Eck/Mill to approve purchase of the tarp system for \$2,267.00 and city crew will install it themselves. Carried. Sam Ziebell: Moved Eck/Roenz to pay Sam Ziebell \$150.00 per 2 week pay period for his wastewater service but he must turn in a timesheet with the hours that he worked. Carried.

Improvements and Services: Grove Street: The dead end section of Grove Street is bad. We received quotes from Waupaca County Hwy Dept. Bid for all work done was \$21,775. Having a hard time finding a company to do curb/gutter. Project will be rebid in Spring of 2023. City Hall Cleaning: Received a bid from A&A Cleaning for a deep clean of city hall for \$2000. Not in the budget. City Crew will do deep clean of city hall in November 2022. Concrete Slab at Softball Field: DPW Smith got a quote for 2021 but did not have time to do the project. He had to rebid for 2022. Moved Bonikowske/Brown to approve the \$6500 bid from Shawano Concrete for the concrete slab by the softball field. Carried.

Protection and Welfare: Police – Full time officer: Moved Roenz/Eck to approve a conditional offer to Noah Brandl as a full-time Manawa Police Officer pending passing the medical and psychological tests with a starting wage of \$22.00 and with a 12 month probation period. Carried. Firearm Safe: Moved Brown/Eck to approve the purchase of the firearm safe for the police department with a limit of \$2500. Carried. Cat/Dog Contract: Moved Eck/Brown to accept the cat/dog contract with the Waupaca County Humane society starting this year. Carried. **Municipal Court** – Brown gave the municipal court budget to Logan. The court approved a 5% raise for the clerk. Cost for the 2023 budget will be approx. \$1200. **Fire** – The board meets tomorrow. They are working on some personnel issues. Working on the budget. The ambulance may have to raise assessments since costs are rising. Mayor Frazier and Roenz attended a League of WI Municipalities meeting and that was a topic. It is getting harder to run departments. **City Plan Commission** – Moved Roenz/Bonikowske to amend comp plan for 401 2nd Street (Dentist office) from public institutional to multifamily residential. Carried. Moved Roenz/Bonikowske to amend zoning map for 401 2nd Street (Dentist office) from 2B general business to 2R two family residence. Carried. **Recycling** – Alice Brown stated they had a recycling meeting last week. They elected a new president of the board. For the budget it will be \$0.75 per capita.

Mayor: Mayor Frazier talked about the League of WI Municipalities meeting. Some cities are doing referendums. The League is suggesting to municipalities to let the state know how loss of funding is affecting their community. Dr. Oppor told Mayor how grateful the School District was for the quick response of the Manawa PD and Waupaca Cty Sheriff Dept to the incident at the school. She said Chief Severson was calm & took control the situation. She is looking forward to work with Chief Severson and the City of Manawa. Mayor congratulated Mary Eck on completing her first half marathon.

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DPW: Josh went over his DPW report. Sanitary survey items have been addressed. Sink holes have been repaired. Street/sidewalk trimming is done. Received insurance check for concession roof storm damage. NCW Exteriors will be fixing. Manawa football team painted hydrants. Manawa Cowboys washed trucks. Lighting in park bathrooms was updated. Started jetting sewer mains and exercising water main valves. Upcoming projects are flushing hydrants, vaccing/flushing catch basins.

Police Chief: Chief Severson went over his police report. Former employee returned uniforms. Have been patrolling the schools. Participating in Cops @Culvers Day September 21. Working on police policy manual. Insurance reimburses cost of updating policies. Creating a field training manual. Updated retention period for video storage. Toured Sturm Foods. Completed evidence room audit. Updated business emergency forms. Working on hidden rock program. Looking into "Archive Social" to preserve posts on social media. Wesoloski will be attending WI Public Records training and Advanced Roadside Impaired Driving training. Chief will be attending Property and Evidence Room Management training. Police emergency call box in the lobby is working again. Working on getting the speed board fixed. August 2022 had 36 calls. Total for 2022 so far is 457 calls.

Fire Chief: Chief Josh Smith said they will be doing the final inspection of the new tender and delivery will be the end of this week. The brush truck's body assemble has started. They will be doing fire prevention during Fall Fest. They are working on a new fire cadet/explorer program with the high school students. The fire dept. had 8 calls since the last council meeting. They have an 8 ½ minute response time. A patient from a recent car accident attended the fire board meeting. Nice to see a good outcome from an accident like that. Roenz stated that is great payback for their efforts.

Library: Board Rep Brown did not attend the last library meeting. Library is hosting short film days. The cement work is done at the library. The fence around the air conditioning unit is repaired and painted.

Clerk: Financial Report: General Fund balance – \$181,688.21; Government Pool – \$301,497.37.

Licenses: Moved Bonikowske/Timm to approve Class A Fermented Malt Beverages and Class A Retail Intoxicating Liquor Combination License for Whrgops NW-WI-NWI LLC, The Store 3245, Beckie Seehaver, agent, 430 S Bridge Street. Carried. Moved Roenz/Timm to approve operator's license for Kathleen Dreier. Carried. Moved Roenz/Bonikowske to close 2nd Street to Mill Street/Mill Street to Inn Street by the Manawa Chamber of Commerce for Fall Fest on Saturday October 1, 2022 from 7:00 am to 2 pm. Carried.

New Business:

Logo Committee created with Mary Eck, Aaron Timm, Seth Miller

Will need to set up a date for a Finance and Personnel meeting for: Updates on ThedaCare Clinic building, purchasing policy, building inspector schooling.

Special Council meeting for Public Hearing to change comp plan and rezoning for 401 2nd Street (dentist's office) on October 24, 2022 at 6:00pm.

Moved Brown/Bonikowske to adjourn at 7:05 pm. Carried.

Angie Jacobsen, Deputy Clerk