

**CITY OF MANAWA  
COMMON COUNCIL MEETING  
MARCH 20, 2023 6:00 pm**

Proceedings of the Manawa Common Council meeting held Monday, March 20, 2023. Called to order at 6:00 PM by Mayor Frazier pursuant to open meeting regulations, Pledge of Allegiance and roll call. Alderpersons present on roll call: Ann Bonikowske, Mary Eck, Alice Brown, Aaron Timm, Mayor Mike Frazier. Absent: Jim Roenz, Seth Miller. City Employees: Josh Smith, Jason Severson, Logan Hass. Audience: Holly Neumann.

Moved Brown/Bonikowske to approve the agenda of March 20, 2023. Carried.

Moved Eck/Timm to approve the council meeting minutes of February 20, 2023. Carried.

Moved Eck/Brown to approve of the Bills of Allowance \$477,734.45. Carried.

**Finance:** Holiday pay: Moved Eck/Bonikowske that if an employee doesn't work on a holiday, they receive paid holiday hours per department and 1 floating holiday is based on regular scheduled workday 8hr/9hr/12hr. Carried. Sewer billing interest rate: Moved Eck/Timm to raise sewer billing interest rate to 4.70 percent. Carried. Automatic door: Moved Eck/Bonikowske to install automatic door operator on the back door at city hall in the amount of \$3,230.00 and remove the interior door in the back of city hall. Carried. Heating & ventilating: Moved Eck/Bonikowske to update the heating and ventilating in the fire office, ambulance office and fire room for \$3,700. Carried.

**Improvements:** Alice asked about when will the hole on W 4<sup>th</sup> Street will be fixed. Josh said that it will be filled before Rodeo.

**Protection:** Fire Board rep Mary said that we met with Clintonville to talk about the current contract. Rec vehicle parking ordinance: Moved Brown/Eck to update ordinance 303-64 Recreational vehicle parking and storage. Carried. Stopping or parking ordinance: Moved Brown/Eck to update ordinance 289-14 stopping or parking prohibited in certain specified places. Carried. Parking ordinance: Moved Brown/Bonikowske to update ordinance 303-62 parking requirements. Carried. Hotels & Motels ordinance: Moved Brown/Eck to approve ordinance 175 hotels and motels. Discussion Chief Severson explained that they would have to fill out an application for permit. Needs to be transient. 60 days would be the longest that someone could stay. July 1<sup>st</sup> would be the start of the permit. Application needs to be completed by April 15<sup>th</sup>. Carried. Plan Commission ordinance: Moved Eck/Brown to update ordinance 16-5 Plan Commission. Carried.

**Mayor:** Melvin O Handrich proclamation: Moved Brown/Eck National Medal of Honor Day Proclamation for Melvin O Handrich. Carried. Mayor Frazier recognized Ellen Connor for 34 years of service for the city, Josh Smith for 4 years of service for the city and Wayne Wendt for 4 years of service for the city.

**DPW:** Josh went over his report. Discussed the big room flooring installation issues. Company won't come back and fix the issues. We will have to have more discussions on this in the future. Received quote from the County on chip sealing the parking stalls on South Bridge Street and Union Street. County plans on chip sealing the road in August. Will be doing taring this spring. Will have to install a new effluent pump. DNR approved plans for the Kolbe Lift Station project. Had a meeting with Brandon from Cedar Corp in regards to Factory Street and Walnut Street. Looking at adding a 2<sup>nd</sup> pavilion at the Veterans Park. I need one more exam to pass to be fully certified in water and sewer.

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**Police:** Chief Severson went over his report. April 21<sup>st</sup> and 22<sup>nd</sup> will be spring cleanup. Met with school regarding SRO position. Treehouse Foods donated \$3,600 to police department for tactical gear. Squad car is back after being in the shop for repairs for 2 weeks.

**Fire:** Chief Josh Smith went over his report. Attended Fire and EMS Coalition Lobby Day at the Capitol. Still have some calendar raffle tickets for sale and the drawing takes place everyday in April. Will be attending a 2-day Incident Management training at the courthouse. There have been 7 calls since last meeting. Recognized Dennis Bonikowske for 50 years of service as a firefighter. Total for the year is at 41 calls. Ann asked do you charge for lift assist. Josh said typically no.

**Library:** Board rep Alice said library staff went to the OWLS conference and there were 65 people who participated in the adult reading program.

**Clerk:** Financial Report: General Fund balance – \$10,586.82; Government Pool – \$432,655.68.

License: Moved Bonikowske/Eck to approve operator license for Tristan Selle. Carried. Certified survey map: Moved Eck/Bonikowske to approve certified survey map at 868 S. Bridge Street and 848 S. Bridge Street. Carried.

**New Business:** Improvements and Services committee will meet on April 10<sup>th</sup> to discuss bathroom partitions, walk behind floor scrubber, monitoring wells at old landfill and Manawa Night Out.

Moved Brown/Bonikowske to adjourn at 7:18 pm. Carried.

Logan Hass, City Clerk