

**CITY OF MANAWA
COMMON COUNCIL MEETING**

August 21, 2023 6:00 pm

Proceedings of the Manawa Common Council meeting held Monday, August 21, 2023. Called to order at 6:00 PM by Mayor Frazier pursuant to open meeting regulations, Pledge of Allegiance and roll call. Alderpersons present on roll call: Ann Bonikowske, Mary Eck, Alice Brown, Aaron Timm, Jim Roenz, Mark Lehrer, Mayor Mike Frazier. City Employees: Josh Smith, Jason Severson, Angie Jacobsen. Audience: Holly Neumann, Joe Starr, Dave Forsythe, Jeremiah Nelson, Doug Nelson.

Moved Bonikowske/Eck to approve the agenda of August 21, 2023. Carried.

Moved Eck/Timm to approve the council meeting minutes of July 17, 2023. Carried.

Moved Roenz/Eck to approve of the Bills of Allowance \$162,366.09. Carried.

Audience: Joe Starr – Veterans Park: They are working to finish the Veterans Park. They will blacktop the parking lot next. He received an estimate from American Asphalt for \$34,000. He noted that 25% of the lot area includes part of the city street. It would cost the city \$8,000 to have that street part included in the blacktop project. He brought it to the council to include in the budget discussions for 2024.

Jeremiah & Doug Nelson – Manawa Motel property: Jeremiah purchased the motel. When he purchased he was not aware of the new city ordinance. They wanted to provide temporary housing for construction crews, travelling nurses and others. The new ordinance has put a restraint on that. He wants to put it into a better situation. They have 30 years of management experience in Waupaca. He is interested in turning the 10 unit motel into 5 small apartments. He passed out sketched plans and pictures. They are asking the council to consider a rezoning of the property to allow the apartments. This item will be sent to the Plan Commission to be discussed. Mary Blasi did not attend the meeting.

Finance: Red dot sights and holsters: Moved Eck/Bonikowske to approve the purchase of two red dot sights and holsters for the police department. Carried. Part Time Employment: Josh Smith would like to be approved for a part time job doing event security in Green Bay. Moved Eck/Roenz to approve Josh Smith's request to have an outside part time job. Carried.

Improvements: Bonikowske thanked everyone who helped with 2023 Manawa Night Out. The 150th committee would like next year's Manawa Night Out to coincide with the 150th celebration and to be on August 1, 2024. Roenz wondered if there would be any problems moving it to that date. Jacobsen stated that there were some concerns but the committee felt it would be ok. Moved Bonikowske/Brown to approve 2024 Manawa Night Out to be on August 1, 2024. Carried.

Closed Session: Moved Bonikowske/Brown to adjourn into closed session at 6:25pm per WI State Statute 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Closed Session Minutes

Moved Eck/Bonikowske to move into open session at 6:55pm. Carried.

Moved Bonikowske/Eck to have Attorney Dave Forsythe send a letter to ThedaCare to approve a 30 day extension for the option to purchase the clinic at 425 2nd Street with sale requirements. Carried.

Protection: Roenz stated that there was no meeting. He discussed with the Chief about the issue with weeds at commercial properties. Chief feels the ordinance doesn't need to be changed.

Municipal Court: The Northern Waupaca County Municipal Court committee recommended April Dunlavy per background check to be the new Municipal Court Judge. She was an attorney and is qualified to be judge. Moved Brown/Roenz to accept April Dunlavy as the new NWCMC judge pending a background check by Clintonville. Carried.

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Fire: Eck spoke about the last Fire/Amb Board meeting. There was discussion on the fire and ambulance budgets for 2024. Both departments will be increasing their budgets and that will affect the city's budget. The Fire/Amb board discussed that shared revenue will be raising. Fire Dept. budget hasn't increased since 2011. Ambulance Dept. is struggling getting people to work.

Plan Commission: Meeting Monday, September 25, 2023 at 5pm to discuss Comp Plan.

Recycling: No meeting.

Mayor: Mayor Frazier stated that there was a new logo design in the packets and we will have to have a meeting to discuss. The 150th Celebration committee is: Ann Bonikowske, Wayne Heiman, Ken Groholski, John Thompson, Tom Squires, Sandie Wilz, Ronda Mollica, Mary Craig, Mike Frazier and Jeanne Frazier. It will be from August 1 – 3, 2024. They are working on the plans and hope to have a kid's night, parade, street dance with bands, and a band/chorus concert. Mayor Frazier recognized anniversaries of Jason Severson – 1 year and Kelly Ramstack – 2 years. He stated that he had weed complaints on the south side of the city at the old Park N shop building and Primrose Gardens and a building downtown. Mayor stated that some parent volunteers would like to fill in the potholes at the softball field if the City would like to provide the dirt.

DPW: Josh went over his report. Safe Step gave the evaluation of main street sidewalks. The \$1000 will cover sidewalks from the bridge to the Democratic Party office. Clearing limbs from streets and sidewalks will be starting. The aeration tank was repaired. Ferguson Waterworks evaluated the damaged hydrant and it will have to be replaced. Cedar Corp will be meeting with DPW to go over first initial blueprints for the 2024 street construction. Been having issues with people spinning out in the gravel driveway in Lindsay Park. The pumps and generator have been ordered for the Lift station by Kolbe. Upcoming projects: jetting sewer mains, flushing hydrants, exercising water valves.

Police: Police Report was given by Chief Severson: Wesoloski attended Meet the Fleet on July 18th. Wesoloski did the Ride with the Lights on July 22nd. Chief Severson went to the Lights of Christmas Fundraiser on July 24th. Manawa Night Out on August 4th went well. People liked the demonstrations. Chief went to the county-wide veterans' lunch on August 11th. Officers participated in the annual Active Shooter training. We hosted one of the training days at LWHS on 8/15. Officer Wesoloski and Brandl went to evidence-base interview and interrogation course on 8/15 – 8/17 at FVTC. There will be an in-service training at Clintonville on 8/24 for Critical Incidents that the officers will be going to.

Fire: Chief Josh Smith went over his report. Went to the Firefighter's Memorial for a cleanup day. Responded to the River Rail Fire Incident on 8/2/22 as part of a strike team. Took personnel to the Symco Weekender to assist with EMS due to the large amount of attendees. Yearly physicals and fit tests are scheduled. Had an in-process inspection of the new brush truck. Had 11 incident responses since last meeting and currently on call 92 for 2023. Response times for all incidents is 10:45, for our incidents is 7:58.

Library: Board rep Alice Brown said the library board is working on hiring a new library director. Moved Brown/Roenz to appoint Jen Krueger to the library board in place of the new superintendent. Carried.

Clerk: Financial Report: General Fund balance – \$123,242.10; Government Pool – \$32,295.05; Line of Credit - \$140,000. Licenses: Moved Eck/Brown to approve operator's licenses for Logan Fletcher, Morgan Fletcher, Brandon Brehmer, Danielle Duncan. Carried. Private Well: Moved Eck/Bonikowske to approve the extension of five years for a private well for the Manawa School District at 515 E. 4th Street. Carried.

New Business: A Committee of the Whole will have a meeting on August 28, 2023 at 6pm regarding Capital Improvement Plan, City Logo, Trick or Treat Hours. Request Plan Commission to have meeting before September 18, 2023 regarding 535 N. Bridge Street (old motel) zoning change.

Moved Brown/Bonikowske to adjourn at 7:35 pm. Carried.

Angie Jacobsen, Deputy Clerk