

**CITY OF MANAWA  
COMMON COUNCIL MEETING  
NOVEMBER 17, 2025 6:00 pm**

Proceedings of the Manawa Common Council meeting held Monday, November 17, 2025. Called to order at 6:00 PM by Mayor Frazier pursuant to open meeting regulations, Pledge of Allegiance and roll call.

Alderpersons present on roll call: Mary Eck, Alice Brown, Ann Bonikowske, Jim Roenz, Mark Lehrer, Aaron Timm, Mayor Mike Frazier. City Employees: Josh Smith, Jason Severson, Sue Vater Olsen, Attorney Dave Forsythe, Logan Hass. Audience: Dale Rust, Ben Hlaban, Mary Hlaban, Melissa Habeck.

Moved Bonikowske/Lehrer to approve the agenda of November 17, 2025. Carried.

Moved Timm/Roenz to approve the council meeting minutes of October 20, 2025. Carried.

Moved Eck/Brown to approve of the Bills of Allowance \$160,614.30. Carried.

**Finance:** Public comment guidelines: Moved Eck/Bonikowske to approve rules and guidelines for public comment with changes. Carried. Wages increase: Moved Eck/Roenz for a 3% wage increase for employees in 2026. Carried. Extension of vacation: Moved Eck/Roenz to extend Sue Vater Olsen's vacation to be used by January 31<sup>st</sup> of 2026. Carried.

**Improvements:** Water rate: Moved Bonikowske/Eck to approve 3% water rate increase for 2026. Carried.

FERC license: Moved Bonikowske/Roenz to dissolve FERC license. Carried. Dam rep: Moved Bonikowske/Brown to appoint Mary Eck as City Representative to the Dam Negotiating Committee. Carried.

**Mayor:** Mayor Frazier recognized Sue Vater Olsen 2 years of service to the City.

**DPW:** Josh Smith went over the Public Works report. Rented out vac trailer to clear storm inlets and flush lines. Flushed hydrants with no issues. All parks closed for the season. Water main valves exercised for the year. Equipment all ready for plowing snow season.

**Police:** Police Chief Jason Severson went over his report. Police Lights of Christmas event is scheduled for 12/2. We will be receiving \$2,750. Shop with a cop is scheduled for 12/8. Stuff the Squad event is planned for 12/5 at Manawa Quality Foods.

**Fire:** Fire Chief Josh Smith went over fire report. Will be taking part in the food drive in Weyauwega and during Miracle on Bridge Street. Provided safe crossing areas during Trick or Treating. Ended 2025 Fiscal Year with 97 calls. Currently at 9 calls for Fiscal Year 2026.

**Library:** Director Sue Vater Olsen said boulders will be placed in between the parking lot and the river. Had plumbing repairs done. Toured the Appleton Library. All Library staff is trained on epi pens and have a few available at the Library. Lyn and Kelly participated in Trunk or Treat at Manawa Elementary School.

**Clerk:** Financial Report: General Fund balance – \$7,284.92; Government Pool – \$37,575.74; Park Fund - \$4,406.44; Dam Fund - \$3,437.59.

**Resolutions:** Sewer rates: Moved Bonikowske/Lehrer to approve Resolution 2025-6 updating sewer service charge rates. Carried.

Moved Eck/Timm to adjourn into closed session at 6:35 pm per 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for dam agreement update and purchasing building at 100 S Bridge Street. Carried.

Moved Timm/Roenz to return to open session at 7:14 pm to make any recommendations arising from closed session. Carried.

Moved Eck/Timm to authorize Dave Forsythe to do a counter offer for 100 S. Bridge Street. Carried.

Moved Brown/Bonikowske to adjourn at 7:15 pm.

Minutes submitted by Logan Hass, City Clerk